

## ICSD 6-12 Computer Acceptable Use Policy

### BOARD POLICY

The Iron County School District has access to the Internet, which is governed and supported by the Utah Education Network.

### INTERNET USES

Use of the electronic information resources in the School District shall be to improve and support the educational process by providing access to global information and improving communication between students, employees of Iron County School District, parents, and community members. The School District desires to provide electronic conferencing and global information resources via the World Wide Web, to students of the School District at no cost.

### ACCEPTABLE USES

All Internet or computer equipment use shall be consistent with the purposes and goals of the School District. It is imperative that users of the Internet or computer equipment conduct themselves in a responsible, ethical, moral, and polite manner. All users must abide by all local, state, and federal laws. The Internet user accepts the responsibility of adhering to high standards of conduct and the terms and conditions set forth in all parts of this policy.

### IMPERMISSIBLE INTERNET, COMPUTER EQUIPMENT & PERSONAL DEVICE USES

The following uses of the Internet, computer equipment & personal devices are prohibited:

1. Any violation of applicable school policy or public law by such use;
2. Any activity that is immoral or contrary to the high moral standards which must be maintained in an educational setting;
3. Any attempt to bypass state, district, or school security (e.g. bypassing proxies or hacking servers or workstations) is forbidden;
4. Accessing or transmitting of immoral, obscene, pornographic, profane, lewd, vulgar, rude, defaming, harassing, threatening, disrespectful, or otherwise inappropriate images or information, or receiving such information from others;
5. Any copying, photographing, digitally transferring, or distributing test questions from state or school tests is forbidden;
6. Cyber-bullying any School District employee or student from any device on campus or off campus is forbidden. Disruption of normal school activities caused by cyber-bullying may result in disciplinary action;
7. Any commercial use, product advertisement, display of personal information, or promotion of political candidates;
8. Any violation of copyright, trade secret or trademark laws;
9. Any attempt to damage, disrupt or interfere with the use of any computer or electronic information resource;
10. Any attempt to access information beyond the users authorized access to any electronic information resource;
11. Any destruction, defacement, theft, or altering of school district equipment;
12. Any storing of illegal, inappropriate, or obscene material on district-owned electronic equipment;
13. Any capturing and storing images or video of students or employees except for approved instructional purposes;
14. Installing any district-owned academic or productivity software on personal devices;
15. Excessive non-school related computer use during school hours.

## PRIVILEGE

The use of the Internet and computer equipment within the School District is a privilege. The information produced from Internet access or computer use shall be deemed the property of the School District. It is confidential information to the user unless it is transmitted to others with the user's permission. Violation of this policy can result in the loss of computer access privileges.

## MONITORING

The School District reserves the right to monitor and review any material on any machine at anytime in order for the District to determine any inappropriate use of network services. School administrators may confiscate personal devices if there is evidence of probable cause. If a student is suspected of violating this policy, as it pertains to personal devices, or if a student's personal device has information to support the inappropriate actions of other(s), the student must provide all security PIN and password information necessary to unlock and provide access to data on the device (incidents that involve law enforcement would require the same).

## DISCLAIMER OF ALL WARRANTIES

Iron County School District makes no warranties of any kind, whether expressed or implied, for the services provided in connection with use of the Internet or computer equipment. Neither the School District nor any supporting Internet services will be responsible for any damages that an Internet user suffers. The School District expressly disclaims any liability in connection with the loss of data resulting from delays, non-deliveries, failure to deliver, mistaken deliveries, viruses, backup device failure, service interruptions, or other unforeseen reasons caused by the School District or the Internet server or by the user's error or omissions. Use of any information obtained via the Internet is at the user's own risk. The School District expressly denies any responsibility for the accuracy or quality of information obtained through any Internet service. All users must consider the source of any information they obtain and evaluate the validity of that information.

## SECURITY

Iron County School District will implement security procedures on Internet access to protect against unacceptable use. Computer users are responsible for the security of their files and passwords. Sharing of any usernames or passwords to anyone is not permissible and may result in the loss of account privileges. Computer users will be held accountable for any activity under their account. Any security problems will be reported immediately to the school/site administrator.

## INSTRUCTION

Students shall be instructed in appropriate online behavior including online safety, interacting with other individuals on social networking websites and in chat rooms, and regarding cyber-bullying awareness and response. This instruction will be included in the curriculum for elementary keyboarding, middle school CTE (Career and Technical Education) introduction, and high school computer technology courses which are required for all students.

## ENCOUNTER OF CONTROVERSIAL MATERIAL

Internet users may encounter material that is controversial which the user or administrator may consider inappropriate or offensive. The district has taken precautions to restrict access to inappropriate materials through a filtering and monitoring system. However, it is impossible on a global Internet, to control access to all data which a user may discover. It is the user's responsibility not to initiate access to such material. Any site or material that is deemed controversial should be reported immediately to the appropriate administrator. The School District expressly disclaims any obligation to discover all violations of inappropriate internet access.

## TERMS OF USE

1. Only registered students of the School District qualify for Internet access under this policy.
2. Only the authorized users who have signed the user agreement shall have computer access. Users are ultimately responsible for all activity while using the Internet.
3. The school principal, vice-principal and/or responsible teacher may suspend or terminate any computer users access for any reason whatsoever.
4. All Internet or computer equipment access of a student is automatically terminated at the moment of withdrawal, graduation, or expulsion of the student from the School District.
5. All student Internet use must have teacher/staff supervision.
6. Students will assume all risk for personal devices taken to school. If a private device becomes lost, stolen or damaged, Iron County School District is not responsible for any costs to replace the device or to restore lost data..

## PENALTIES FOR IMPROPER USE

Any user violating this policy or applicable state and federal laws may be restricted from Internet use or use of any or all computers (in addition to other disciplinary options). Student electronic devices may be confiscated and searched Other additional options may include suspension, expulsion and/or referral to legal authorities.

\*Please keep this copy of the policy and return the signature page.

## Computer Acceptable Use Policy Signature Page

### USER AGREEMENT

#### PARENT/GUARDIAN:

If a student is under age eighteen (18) a parent or guardian must read and sign this document. As the parent or guardian of the above-signed student, I have read the Student Computer Acceptable Use Agreement Policy. I understand that this access is designed for educational purposes. I recognize that it is impossible for Iron County School District or Internet User Services to restrict access to controversial materials and I will not hold the district or staff responsible for materials acquired on the Internet. Further, I accept full responsibility if and when my child is found in violation of this computer use policy.

Select a Choice

I hereby give permission to allow access to the computer network and the internet for my child and certify that the information contained on this form is correct

I DO NOT give my permission to allow access to the internet for my child

Parent/Guardian Signature \_\_\_\_\_

Student Name \_\_\_\_\_

Date \_\_\_\_\_

Please sign and return this page only to the front office.