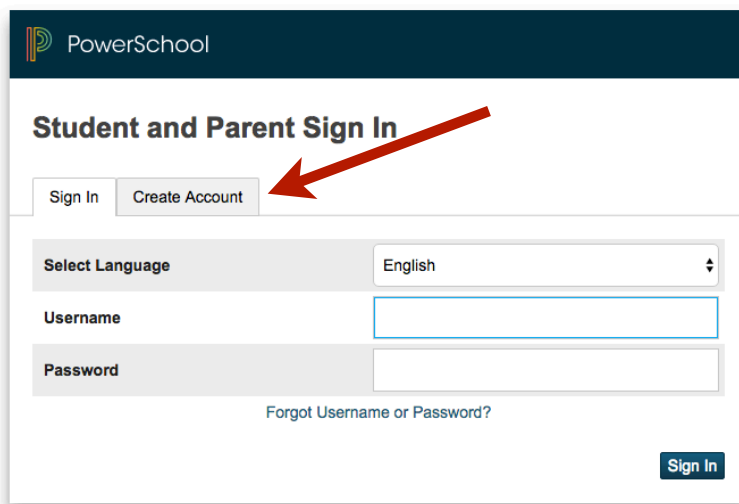


# Setting Up a New Parent PowerSchool Account

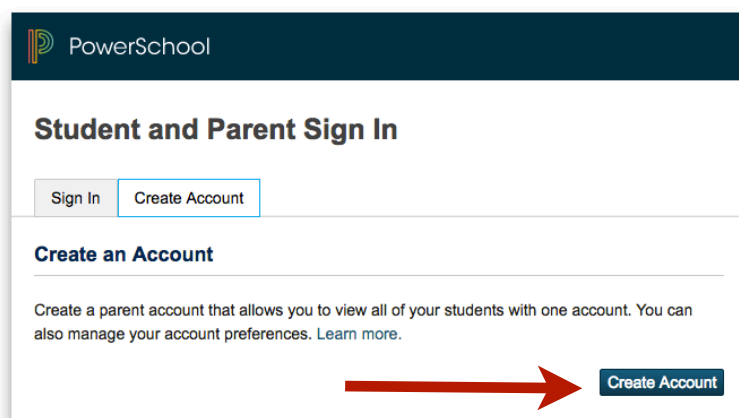
Step 1. Go to **ps.irondistrict.org/public/** and you'll see a page that looks like this.



The screenshot shows the PowerSchool login page. At the top is the PowerSchool logo. Below it is the heading "Student and Parent Sign In". There are two tabs: "Sign In" and "Create Account". A red arrow points to the "Create Account" tab. Below the tabs are three input fields: "Select Language" (set to English), "Username", and "Password". There is a "Forgot Username or Password?" link and a "Sign In" button at the bottom right.

Step 2. If you're setting up a brand new parent account (i.e., you do not have a parent account already tied to other children) click on *Create Account* tab.

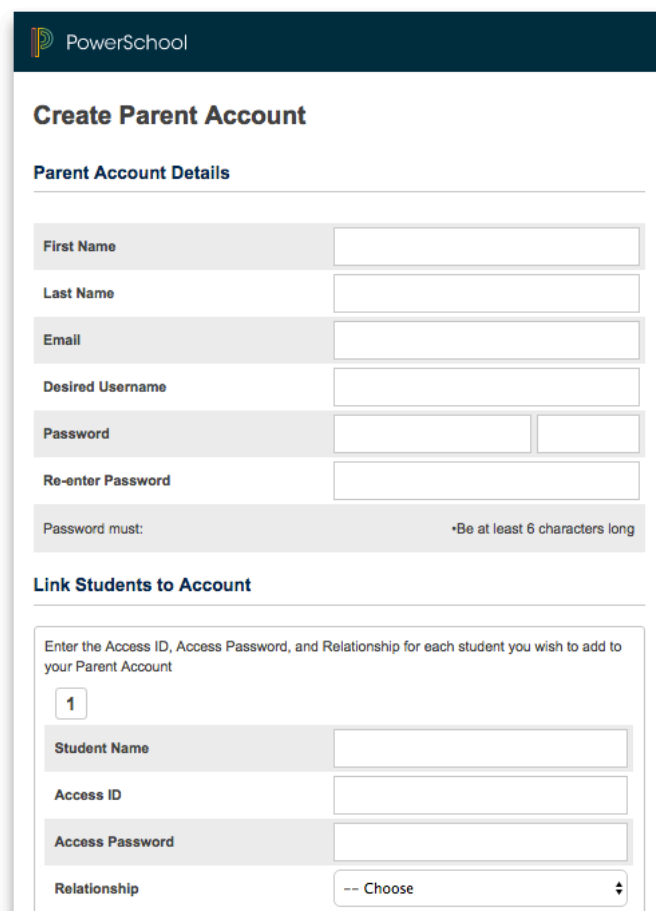
Step 3. Next, click on *Create Account*.



The screenshot shows the "Create an Account" page. It has the same header as the previous page. Below the "Sign In" and "Create Account" tabs, there is a heading "Create an Account" and a paragraph of text: "Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)" A red arrow points to the "Create Account" button at the bottom right.

Step 4. Under *Create Parent Account* fill in your name (Parent's name), email address, desired username, etc. Below, under *Link Students to Account*, fill in the *Student's Name (First & Last)*, *Access ID*, *Access Password* and *Relationship* for each child you'd like to add to the account. *Relationship* is asking for the relationship you are to the child listed (i.e., Mother, Father, Guardian, etc.).

When you're finished press *Enter* at the bottom. Go back to **ps.irondistrict.org/public/**, put in your *Username* and *Password* and make sure it works.



The screenshot shows the "Create Parent Account" page. It has the PowerSchool logo at the top. Below it is the heading "Create Parent Account". The page is divided into two main sections: "Parent Account Details" and "Link Students to Account".

**Parent Account Details**

- First Name
- Last Name
- Email
- Desired Username
- Password
- Re-enter Password
- Password must: \*Be at least 6 characters long

**Link Students to Account**

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

- 1
- Student Name
- Access ID
- Access Password
- Relationship: -- Choose